<FULL NAME> 8 March 2024

<CLUB>

**RE: 2024 XXX PROGRAM – LEADER APPLICATION**

Dear <FIRST NAME>,

On behalf of Surf Life Saving <BRANCH>, we would like to thank you for your application to be on the Leadership team for the 2024 XXX Program. Unfortunately, your application has been unsuccessful on this occasion.

We received an overwhelming number of applications this year which exceeded the number that we are able to accept. The standard of nominations received for the program was very high, making this decision a difficult one. Noting your extensive experience and attendance at these programs in leadership positions it was difficult to make this decision. You should be very proud of your portfolio, and we would encourage you to apply in the future for Branch and State programs to ensure that you continue to develop your personal and lifesaving profile.

Once again, on behalf of Surf Life Saving <BRANCH> we thank you for your application, and we hope that your 20XX / 20XX season is a great one, and we look forward to hearing from you again soon.

If you have any further queries please contact the <NAME, POSITION, EMAIL & PHONE>.

Kind regards,

<INSERT VOLUNTEER COORDINATOR NAME, POSITION & SIGNATURE>