

Key Takeaways for Effective Carnival Management



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Carnival Communication Process

- **Shift to Bulletins:** SLSQ transitioned from entry circulars to bulletins, sent to previous year's clubs, team managers, and officials, ensuring all receive vital information for upcoming events.
- **Distribution Process:** Bulletins, including entry and nomination details, are shared months in advance for thorough planning.
- **Club Responsibility:** Surf clubs play a key role in circulating information internally, particularly important for clubs with volunteer or part-time admins.

2

Official Appointments

- **Advisory Panel Role:** The Official Advisory Panel, led by John Henry, collaborates with the Surf Sports Committee to appoint and ratify officials and referees.
- **Nomination Process:** Nominations are collected and reviewed by the administrator before final appointments are made by the carnival referee.
- **Complex Allocation:** Official allocations consider availability, seniority, and experience, especially for large events requiring multiple officials.

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Team Manager Declarations

Included in entry bulletins, these declarations ensure team managers maintain accountability for their athletes, fostering a structured and safe event environment.

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Live Heats

Efficiency and Sustainability: Live Heats reduces paper use and streamlines marshalling with scannable wristbands, enhancing speed and eco-friendliness.

Continuous Improvement: Ongoing updates ensure the system adapts to carnival needs, with participants encouraged to bring their wristbands to avoid delays.

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Host Club Agreements

- **Location Selection:** A committee selects suitable beaches, then partners with clubs for hosting, rather than a nomination process, which has proven more efficient.
- **Host Club Roles:** Responsibilities include manpower and equipment provision, while SLSQ offers support to alleviate the hosting burden.
- **Benefits:** Host clubs receive remuneration and vendor partnership opportunities, making hosting more attractive.

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Water Safety and First Aid

- **Safety as a Priority:** Water safety and first aid are crucial; core IRB groups support larger events, reducing dependency on individual clubs.
- **Local Support:** Events often rely on nearby clubs for safety and first aid, leveraging local resources for efficient coverage.

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Special Event Applications

- **Application Process:** Clubs hosting independent events or providing water safety externally must submit applications to ensure insurance and compliance.

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Communication with Team Managers

- **Weather and Contingency Updates:** Timely updates on conditions and possible location changes help team managers keep competitors informed.
- **Role of Team Managers:** Team managers are essential for relaying event updates, ensuring competitors are well-prepared.

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Follow-Up Tasks for Club Leaders

- **Distribute Bulletins:** Ensure all bulletins reach surf clubs promptly for member dissemination.
- **Submit Nominations:** Official nominations should be sent for timely referee appointments.
- **Complete Declarations:** Clubs should submit team manager declarations early.
- **Reminder on Wristbands:** Encourage participants to bring wristbands, with spares available on-site.
- **Host Agreements & Approvals:** Ensure clubs receive agreements and obtain necessary council approvals.
- **Water Safety Prep:** Organize teams for safety and first aid in advance.
- **Special Event Compliance:** Submit applications for non-SLSQ activities for insurance coverage.
- **Carnival Prep:** Clubs are encouraged to thoroughly review bulletins before reaching out with questions.