

Subject	SURFGUARD USER ACCESS RENEWAL
Information	The process for access to Surfguard for members of Surf Life Saving Queensland affiliated entities and members changed on 01 July 2024. (Refer to SLSQ Circular 082.06.2024 Surfguard User Access) Surf Life Saving Queensland now manages the administration of Surfguard Access for all users. Clubs no longer need to go to Surf Life Saving Australia for this. Most Surfguard user access accounts will expire automatically at midnight on 30 June 2025. To renew or request user access to Surfguard, SLSQ members and affiliated entities must use the below link: SLSQ Surfguard/SEMS Access Form – Surf Life Saving Australia IT Systems User Account Application Form 049 Once renewed, and all new Surfguard user accounts, will expire 12 months from activation or renewal. WHAT CLUBS NEED TO DO NOW 1. Run a report on current Surfguard users and check expiry dates – click here for instructions. 2. All Clubs post AGM need to check on their current users. 3. You are required to advise SLSQ via the SLSQ User Request form and indicate a. who is to be deactivated as a user b. who is to be approved for a user account c. which current users are required to renew their account FREQUENTLY ASKED QUESTIONS Refer to Administration Operations Manual for further information and FAQ's
Links	• SLSQ Surfguard/SEMS Access Form – Surf Life Saving Australia IT Systems User Account Application Form 049 • Administration Operations Manual • Surfguard Users Report • SLSQ Circular 082.06.2024 Surfguard User Access • FAQ's
Contact email	surfguardusers@lifesaving.com.au

