

Official Accreditation Process

New Officials

Course Prerequisites
Minimum of 16 years +
Working with children check – Blue Card (17 ½ years)
SLSA membership

Core Official	Technical Official
Permitted to Officiate at Junior level competition (U8-U14s)	Permitted to officiate at club/ branch/ state competitions.
Marshall, Recorder, Timekeeping Judge and Finish Judge	Marshall/Check-Marshall, Starter/Check-Starter, Timekeeper, Recorder and Finish Judge.
Core Officials will be supervised at competitions by a competent Technical (or above) accredited Official.	
The Core official is comparative to the previous Junior Level 0 Official accreditation.	The Technical Official is comparative to the previous Level 1 Official accreditation.

Step 1: Branch Selection of dates for 'face to face' and 'on the job' assessment

Branch Executive to identify dates for 'face-to-face' meeting to be held, or specific carnivals deemed to be appropriate for 'on the job' training.

Step 2: Members to register their intention to do the Course with their Branch Administrator

Step 3: Working with Children Check – Blue Card *No Blue Card = No Online Modules

- It is a requirement for all officials and coaches to present their relevant state/territory's check for working with children before officiating at any carnival.
- Branches to ensure that candidates who nominate to complete the course hold a current blue card and that these details are lodged on SurfGuard.
- Members will be required to complete the following two courses:
 - Course One – SLSQ Child Youth Risk Management Strategy (SLSQ CYRMS)
 - Course Two – SLS – Safeguarding Children and Young People Awareness Course

Step 3: Members Area – eLearning

- Log into your Members Portal - <https://members.sls.com.au/>
- Select the eLearning tab
- Select Login to eLearning
- Selected the 'Training Library' on the left of the screen
- Select SLSQ CYRMS and View Course to complete Course One
- Select Safety and Wellbeing and View Course to complete Course Two
- Select SLS- Officiating and View Course
- **Select SLS Core Official**

The Core Officials online learning will take approximately 4 hours to complete.

1. *ASC Officiating Course*

ASC Officiating Course

2. *SLS - Core Official*

This course provides a basic understanding of the key events conducted for junior level competitions. Core Officials are permitted to Officiate at any carnivals and competitions including State Championships where up

to and including under 14 years age categories are conducted. There are four duties that they can carry out: Marshall, Recording Judge, Timekeeping Judge and Finish Judge. Core Officials will be supervised at competitions by a competent Technical (or above) accredited Official.

OR

Select SLS Technical Official Course

The Technical Officials online learning will take approximately 6+ hours to complete.

Officiating roles include: Marshall/Check-Marshall, Starter/Check-Starter, Recorder, Timekeeper and Finish Judge.

1. ASC Officiating Course

ASC Officiating Course

2. Being a Technical Official part 1

SLS - Technical Official Module 2 - Being a Technical Official part 1

3. Being a Technical Official part 2

SLS - Technical Official Module 2 - Being a Technical Official part 2

4. Module 3a - Technical Official in Action (Marshall/Check Marshall)

SLS - TO Module 3a - Technical Official in Action (Marshall/Check Marshall)

5. Module 3b - Technical Official in Action (Starter/Check Starter)

SLS - TO Module 3b - Technical Official in Action (Starter/Check Starter).

6. M3c Technical Official in Action (Timekeeper, Finish Judge, Recorder)

SLS - TO Module 3c - Technical Official in Action - Timekeeper, Finish Judge, Recorder.

- Pay \$10.00 to enrol in the course of your choice

Step 5: Complete the SLSA Online Modules

- **MEMBER** – Once you have completed this Online Modules, email the course completion certificate to your Branch.
- **ETRAINU** - Upon successful completion, etrain will automatically allocate the member the SLSA “SS - Core Official Online Theory Modules” or “SS - Technical Official Online Theory Modules” award. (NB: No expiration date)

If you require technical assistance with the Members Area or with the online training process, consult the *SLSA eLearning User Guide* available on the SLSA IT Helpdesk website (<https://help.sls.com.au/>).

Step 6: Face-to-face workshop & ‘On the Job’ Assessment

Members must complete all 6 modules of the online Technical Official Course prior to attending any ‘face to face workshop’ or practical assessment on the beach.

It is recommended that candidates to be given the following: Official shirt, log book, surf sport manual (or instructed where to get a download one), notebook and flipchart (donated from BOLS/BOSS).

- ‘On the Job’ Assessment paperwork to be distributed to candidates. Carnival Administrators to also have on hand spare copies if candidates arrived without paperwork.
- Core official (1 x Assessment), Technical Officials (Assessment on all electives or electives) to be completed (including having the log book signed).
- Probationary Officials are required to sign in and out on the day of the Carnival.
- Probationary Officials to be appointed a position on the official appointments with the identification code (p*)

On the day

1. Face to Face briefing to take place immediately after the Officials Carnival briefing.
2. Official Advisor to introduce themselves as well as introduce other Assessors and Mentors and their roll throughout the day.
3. Convey the Assessment process that will take place, including ensuring that probationary officials have the correct



assessment paperwork with them.

4. Official Advisor to explain the procedure that will take place during the carnival:
 - a. Official Appointments and various probationary positions for the day.
 - b. Program of Events, carnival layout and areas
 - c. Introduction to the Carnival Referee, Sectional and Chief Judges.
 5. Be aware and vigilant at all times to the safety aspects, report any concerns to the Referee, Sectional, Chief Judge and document incidents that may involve you.
 6. Be aware that you need to demonstrate a Personal Duty of Care to yourself i.e. sun protection, Hydration, Toilet breaks, food intake, all weather gear, sun glasses etc.
 7. Check that you have the appropriate equipment to assist you in your role as an Official, note book, pens, pencils, Manual, clipboard, other items appropriate to the roll.
 8. Finally work as a Team! Ask questions always refer to the rules of competition learn the procedures, be vigilant and demonstrate an Ethical Duty of Care to all involved.
 9. Proceed to your appointed areas, have a good day!
 10. Following the day of competition, if course facilitator is on site, all completed paperwork is able to be handed back to them (or administration); otherwise candidates are to return paperwork to the Branch.
- **BRANCH** – Upon completion of the 'on the job' assessment, forward candidate assessment to State for processing
 - **STATE** - Allocate the below SLSA awards:
 - SS - Core Official
 - SS – Technical Official
 - **STATE** to forward Print SLSA Certificate and email PDF to Member.
 - **STATE** to arrange an officiating badge/card to be delivered to the Branch when the Member has completed all aspects of the Technical Officials course.

Note – These courses are accredited for four (4) years. Officials are required to keep a log book and attain 100 points within four (4) year period.