

CIRCULAR



Title:	APPLICATIONS OPEN – 2025 SLSQ Lifesaving Development Program Senior Management Group
Document ID:	127.11.2024
Department:	Membership
Audience:	All SLSQ Clubs and Branches, All SLSQ Club CTO's, All SLSQ Club YDO's and Branch YDO's, All regional SLSQ Staff
Summary:	Call for applications for Senior Management Group positions for the 2025 Lifesaving Development Program
Date:	12 November 2024

APPLICATIONS CLOSE MONDAY 2nd December @ 5pm AEST

Expressions of interest are open for the 2025 Lifesaving Development Program Senior Management Group positions (3 available). In 2025 we will be delivering two programs – one in Southeast Queensland from 7th - 13th April 2025 (leaders' day 6th April) and one in Northern Queensland from 30th June – 6th July 2025 (leaders' day 29th June).

These are volunteer positions, and all meals and accommodation will be provided for the duration of the program.

NOTE: THE SENIOR MANAGEMENT GROUP WILL BE RESPONSIBLE FOR THE OVERALL COORDINATION OF BOTH PROGRAMS AND WILL BE REQUIRED TO ATTEND AT LEAST ONE OF THE TWO PROGRAMS IN ITS ENTIRETY.

The critical nature of this role will necessitate leave from work/study commitments for the duration of the program. Face to Face planning meetings will also take place at agreed upon dates.

What is it all about?

The Lifesaving Development Program is an education program that allows Members to gain a number of lifesaving awards in a short space of time. The awards that program participants may gain include First Aid, Advanced Resuscitation Techniques and IRB Crewperson OR Silver Medallion IRB driver. Participants will also be exposed to additional skills and development opportunities including pathways, teamwork, leadership and lifesaving operations.

The Lifesaving Development Program trains using the Experiential Learning Theory (ELT) education model. ELT uses scenario-based training to give candidates the opportunity to experience realistic emergency scenes to practice their lifesaving skills.

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Roles and Responsibilities of the Senior Management Group

This is an exciting opportunity for you to be involved in the development and delivery of the program and also to provide you with an opportunity to further develop your leadership skills.

- Attending team meetings prior to the program (approx. one meeting every month and then more frequently as the event draws near. Length of meetings will vary depending on content to be discussed)
- Completing designated tasks for the program in the lead up within the required time frame (e.g. Contacting & briefing leadership team, reviewing and commenting on draft activities/ program info, creating activity outlines etc.)
- Ensuring that the goals and objectives of the program that are set by the coordination and Membership Services team are at the forefront of the program development and delivery
- Developing the timetable for the program including: Activities/content, guest speakers, transport & general operations etc.
- Potentially attending one or both programs and facilitating alongside the SLSQ Staff and program leadership team
- Preparing the evaluation report post-program (including recommendations for future programs as part of the continuous improvement register)

We also want you to know there will be some late nights and early mornings across the week to make sure everything is prepared and ready to go for the day but it will all be worth it when you see the growth and development in the participants.

Who Can Apply:

Registered Members of a Queensland Surf Life Saving Club or affiliated body who are 18+ are invited to apply. Previous experience as a program leader, club trainer, medical professional and/or operations support volunteer will be highly regarded.

Senior Management Group Positions that are currently open for Nomination:

Program Coordinator: [Program Coordinator Role Description](#)

Education Coordinator: [Education Coordinator Role Description](#)

Scenario Coordinator: [Scenario Coordinator Role Description](#)

Please refer to the linked Position Descriptions for further information on the requirements of the role.

How do I Apply?

Please complete the form linked below by **Monday 2nd December at 5pm AEST**.

[2025 SLSQ Lifesaving Development Program - Senior Management Group Applications](#)

Still Unsure or have Questions?

We know taking on a leadership role can be daunting, especially if you have not been a program coordinator before. SLSQ is committed to developing this program and you. There will be plenty of support available to help you thrive in a coordinator role.

If you require any additional information or have any questions, then please contact SLSQ Membership Officer – Development Sarra Hodson on 0417 323 357 or shodson@lifesaving.com.au.