



GENERAL INSPECTION AND MAINTENANCE CHECKLIST

User Information	
Name of Club:	
Wheelchair Model:	
Serial Number:	
Date of Last Maintenance:	

General Maintenance

By following this beach wheelchair maintenance checklist, Surf Life Saving Clubs (SLSC) can help ensure that the equipment remains in good working condition, promoting safety and extending the life of this vital mobility aid.

After each use, your beach wheelchair must be properly rinsed of any sand or dirt. Be sure to rinse connecting rods thoroughly to avoid potential rusting of components. Failure to clean the wheelchair after every use may result in damage to the chair frame and/or shorten the years of use.

All repairs should be carried out by a distributor who has been properly trained. Do not attempt repairs on your own. Seek a professional or equipment provider to perform a comprehensive annual inspection, including safety checks, adjustments, and repairs.

Specific conditions of use will need to be adhered to depending on the type of beach wheelchair the club uses. This information would be offered by beach wheelchair suppliers or by external equipment providers, by skilled professionals or in conjunction with equipment users.

Maintenance Frequency Recommendations

- **After Use:**
 - Clean the wheelchair to remove sand, salt, or debris.
 - Inspect the wheels for any damage or blockages.
 - Check the brakes and locks to ensure they function properly.
 - Ensure that seat, footrest, and armrest adjustments are working smoothly.
 - Inspect the frame and moving parts (e.g., axles, bearings) for damage or wear.
- **Monthly:**
 - Perform an inspection of all parts, including checking the integrity of the seat and fabric components.
 - Clean and treat any rust spots or corrosion.
 - Test the functionality of all major components.
- **Quarterly:**
 - Perform a full maintenance check, including checking the structural integrity of the wheelchair.
 - Test mobility across a variety of surfaces to ensure smooth operation.
 - Replace any worn-out components such as tires or footrests.
- **Annually:**
 - Conduct a comprehensive review of the entire wheelchair, ensuring all parts are in good working condition.
 - Consider professional servicing especially for high-use equipment.



GENERAL INSPECTION OF BEACH ACCESS WHEELCHAIR

The following is a basic checklist that will assist in providing appropriate and safe access to the beach. If any box receives an 'X' then this would indicate further controls may need to be considered and implemented.

SLSC must review manual instructions for further inspection and maintenance provided by the equipment provider.

Chair frame folds and unfolds with ease.	
Chair frame is in good condition and is not rusted, bent or damaged.	
Chair frame and all connecting rods are in good condition.	
Rods are in good condition and are not rusted or bent.	
Armrests are securely attached	
Armrests has no damages or punctures	
Footrests are securely attached	
Footrests has no damages or loose components	
The material of the seat is in good condition and has no tears in fabric or cracks	
Seats are securely fastened to the frame	
Any straps or harnesses are in good working condition and not worn out.	
Tires are in good condition and are at the recommended pressure amount	
Tires have no visible punctures or wear	
Wheels are spinning in smooth rotation	
Wheels and bearings have no rust or obstructions	
Entire wheelchair has no loose or missing bolts and fasteners	
Brake pads have no wear and tear and are clean, where applicable	
No signs of rust or corrosion, particularly on metal components exposed to saltwater.	
Review manual instructions for further inspection and maintenance provided by the equipment provider	

Reference:

[Wheelchair Maintenance Checklist by FaultFixers](#)

[ISO 7176: ISO Wheelchair Standards Overview](#)

[SLNSW Beach Wheelchair Guidelines](#)

[Beach Wheelchair Safety procedures and user guide](#)

[Push Mobility Beach Wheelchair Maintenance](#)