**Club President Role Description**

**Position Title:**

Club President

**Reports To:**

Club Committee / Members

**Purpose of the Role:**

The Club President is the principal leader of [Club Name] and is responsible for overseeing the effective management and strategic direction of the club. This role ensures that the club operates in alignment with its mission, values, and Surf Life Saving principles, while fostering a positive and inclusive environment for all members.

**Key Responsibilities:**

**Leadership & Governance**

* Provide strong, proactive leadership to guide the club’s vision and strategic direction.
* Ensure the club operates in compliance with Surf Life Saving regulations, policies, and governance requirements.
* Chair committee meetings and the Annual General Meeting (AGM), ensuring effective decision-making and club management.
* Represent the club at Surf Life Saving branch, state, and national meetings where required.
* Act as a key contact for club-related matters, including liaising with external stakeholders, sponsors, and community partners.

**Club Operations & Management**

* Oversee the implementation of club policies, ensuring best practices in governance and operations.
* Support and mentor committee members and ensure their roles and responsibilities are fulfilled.
* Facilitate open and effective communication between members, committees, and Surf Life Saving bodies.
* Work collaboratively with the Treasurer to ensure sound financial management and sustainability of the club.
* Ensure all compliance and reporting requirements (e.g., insurance, audits, child safety policies) are met.

**Member Engagement & Development**

* Foster an inclusive and welcoming culture that encourages participation and volunteer engagement.
* Promote club activities, programs, and initiatives to enhance member retention and growth.
* Act as an advocate for the club and its members within the broader Surf Life Saving community.
* Address any member concerns or conflicts in a fair and transparent manner.

**Fundraising & Sponsorship**

* Support and oversee sponsorship and fundraising efforts to ensure financial stability.
* Build and maintain relationships with sponsors, donors, and funding partners.
* Represent the club at official functions and fundraising events.

**Skills & Experience Required:**

* Strong leadership, communication, and decision-making skills.
* Experience in club management, governance, or a similar leadership role (preferred but not essential).
* Ability to work collaboratively and engage with diverse stakeholders.
* Understanding of Surf Life Saving policies, club operations, and compliance requirements.
* Strong organizational and problem-solving skills.

**Time Commitment:**

* Attendance at monthly committee meetings, AGM, and club events.
* Ongoing availability for club operations, decision-making, and member support.

**Term & Election:**

* The President is elected annually at the club’s AGM (or as per the club’s constitution).

**Support & Resources:**

* Access to governance training and Surf Life Saving resources.
* Support from the club committee and relevant Surf Life Saving bodies.

**Acknowledgment:**

By accepting this position, I understand the responsibilities of the role and commit to fulfilling the duties outlined above.

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_