

SLSQ QUICK REFERENCE GUIDE NIPPER COMPETITION AWARD PROCESSING PROCEDURE

STEP 1

• Club to check that the Nipper meets all prerequisites.

Resources:

Location: SLSQ APP

Junior Competition Evaluation

STEP 2

• Club to raise Form 14 in SurfGuard for relevant Age 'Junior Activities Competition Skills Evaluation' Award with all Nippers who meet the prerequisites.

• Ensure when raising that all Nippers are in the correct age group.

Pre-requisites for Nippers:

- Be a Financial Member
- Have completed both parts of the preliminary evaluation (Pool Swim + Run Swim Run) & it be processed to complete in SurfGuard.
- Have completed the Junior Activities Competition Evaluation.

• Junior Activities Accreditation Officer (JAAO) or Assessor to sign Form 14.

Paperwork:

- Form 14
- Junior Competition Evaluation Record Sheet Comp Only (2022) (Kept at club)

STEP 4

• Club to submit to Branch for processing (make sure you hit submit in Surfguard prior to sending to the Branch).

• Branch to process within reasonable timeframes.

Key Points:

- This form is for Administrators who are looking for the correct procedure to ensure successful processing of Junior Activities Competition Evaluation Age Awards.
- Nippers must complete both the Pool Evaluation, Run-Swim-Run, & the competition evaluation before being eligible for their Competition Skills Evaluation Award.
- The Junior Activities Competition Skills Evaluation Sheets should be signed by the JAAO's and serve as verification that the nippers have completed the evaluation successfully. This record sheet should stay on file at the club & may be subject to random audits by SLSQ. Please note that some branches may request these sheets be submitted with the Form14 for processing, please contact your branch to confirm.

STEP 5