

STEP 1

- Club to Advertise Course to Members
- Club to check eligibilty of members before enrolling in course.

STEP 2

- Club to Raise Assessment(Form 14) in Surfguard: **Nipper Adult Assistant Induction**
- Add members to assessment in surfguard

STEP 3

- Club to email enrolled members NAA PowerPoint to complete including NAA online questionnaire - **Online - Nipper Adult Assistant PowerPoint – MARCH 2023**

STEP 4

- Candidates to provide club with screenshot of Jotform "Thank You" page or the completion email.

STEP 5

- Club to finalise and sign all paperwork and submit to branch to process
Who can sign off the paperwork: Age Manager, JAAO, JAC, Bronze assessor, SRC assessor

STEP 6

- Branch to check all requirements are met and process in Surfguard to branch level and file paperwork.
- Branch to advise relevant SLSQ staff to finalise processing in Surfguard.

Pre-requisites New NAA Induction for Members:

- Financial Member / Minimum 18 Years at assessment date
- Hold valid Working with Children suitability (Blue) Card which is linked to SLSQ.
- Complete both Child Youth Risk Management (CYRMs) & SLSA Child Safe Awareness Courses
- Ability to float in water.
- Ability to swim 50m or more (freestyle)

Resources:

- General information - [SLSQ APP](#)
 - Nipper Adult Assistant PowerPoint – March 2023
- SLS Documents: [Members Area Library](#)
LOCATION: [SLS Members Area](#) > Document Library > Organisation - Surf Life Saving QLD > Categories – Nippers > Documents
- Nipper Adult Assistant Induction Assessment Portfolio Online– March 2023

Paperwork:

Form 14 / Evidence of NAA JotForm questionnaire completed / Online Assessment Portfolio.

Key Points:

- This induction commences your pathway to providing water safety at Nippers, it holds an expiry of 3 years from receiving your induction and cannot be renewed.
- When acting in the role of NAA you must be identified by wearing Green Vest/ Rashie with NAA clearly marked on front and back.