

# CIRCULAR



<b>Title:</b>	2023 IRB Competition Season Safety Reporting
<b>Document ID:</b>	054.04.2023
<b>Department:</b>	Sport
<b>Audience:</b>	All SLSQ Clubs, All Branches, Club IRB Coaches & Team Managers
<b>Summary:</b>	IRB Competition Safety Reporting procedures and forms for use during the 2023 IRB competition season.
<b>Date:</b>	6 April 2023

In conjunction with the Surf Sports Committee, the IRB Competition Panel wishes to remind clubs of the IRB competition safety reporting documents for the 2023 IRB competition season. All IRB coaches must ensure the following documents are completed for every IRB racing training session:

- [Water Based Pre-Training Risk Assessment](#)
- [Daily Training Log](#)

The Daily Training Log and a Water Based Pre-Training Risk Assessment must be completed prior to every session. Club's may utilise the paper version of Water Based Pre-Training Risk Assessment form or the Surf Risk Rating feature of the SLS Operations App. The risk assessment must be attached with the Daily Training Log for each session.

These documents must be returned to Surf Life Saving Queensland by the **end** of every month. Please send all paperwork for that month together. The forms will be collated and filed in the event of any injuries sustained during training and/or competition. The first due date for these forms will be 30<sup>th</sup> April 2023.

## **Member Injury/IRB Incident**

Clubs are also reminded that if any injury occurs then an Incident Report must be completed. The regular Marine Incident Reporting procedure also applies if the following takes place:

- Major injury
- Collision with surfcraft/marine vessel/person
- Damage sustained to IRB

## **Submission of Incident Paperwork**

- **Marine Incident Form:** Must be completed and submitted to the local MSQ Office as per the requirements of the [SLSQ Patrol Operations Manual - Section 14](#)
- **LIMSOC Incident Report Form:** SLSQ is required to log compensable member injuries with Workcover QLD. As such member injuries are to be logged via the State Operations Communication Centre (SOCC), immediately when they occur. This is done via LIMSOC. Please contact the SOCC on 5631 7400 to report the injury and complete the incident report. Please refer to [SLSQ Procedure GOV10 - Member Injury Reporting](#) for more information.

Any queries should be directed to SLSQ Sport Development Coordinator, Daniel Homer on (07) 5566 1012.

**Please return all training logs to:** [dhomer@lifesaving.com.au](mailto:dhomer@lifesaving.com.au)

Regards,

**Daniel Homer**

Sport Development Coordinator