

# CIRCULAR

<b>Title:</b>	APPLICATIONS OPEN – 2025 SLSQ Leadership Excellence Program Coordination Team
<b>Document ID:</b>	
<b>Department:</b>	Membership
<b>Audience:</b>	All clubs + Branches, All Staff, Club + Branch Youth Development Officers, State Membership Services Committee
<b>Type:</b>	For information – call for applications for Coordination Team for the 2025 Leadership Excellence Program
<b>Date:</b>	

## **APPLICATIONS CLOSE Monday 26<sup>th</sup> May 2025 at 9am.**

Expressions of interest are now open for the 2025 Leadership Excellence Program Coordination Team. The program will be delivered at Saint Leo's College, St Lucia from Friday 28th to Sunday 30th November (mandatory leaders day Thursday 27th November 2025).

**NOTE: The coordination team must attend the entire duration of the program. The critical nature of this role will necessitate leave from work/study commitments for the specified dates of the program.**

### **What is it all about?**

The **Leadership Excellence Program** aims to:

- To develop inspired and resilient leaders
- To create agents of change
- To enhance leadership capability to manage uncertain, emerging, and future challenges.

The Leadership Excellence Program (LEP) provides an opportunity for members to gain the knowledge and skills to advance as a leader within Surf Life Saving. This program is a key part of SLSQ's retention and succession strategy to ensure a strong and vibrant future for the organisation.

### **Roles and Responsibilities of the Coordination Team**

This is an exciting opportunity for you to be involved in the development and delivery of the programs and to provide you with an opportunity to further develop your leadership skills.

- Attending team meetings prior to the program (approx. one meeting every month and then more frequently as the event draws near. Length of meetings will vary depending on content to be discussed)
- Completing designated tasks for the program in the lead up within the required time frame (e.g. Contacting & briefing leadership team, reviewing and commenting on draft activities/program info, creating activity outlines etc.)
- Ensuring that the goals and objectives of the programs are at the forefront of the program development and delivery

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- Developing the timetable for the program including Activities/content, Guest speakers, Transport and General Operations etc.
- Attending the FULL program and facilitating alongside the SLSQ Staff and program leadership team
- Ensuring adequate promotion of the programs amongst Club Members/position holders, and
- Preparing the evaluation report post-program (including recommendations for future programs as part of the continuous improvement register)

We also want you to know there will be some late nights and early mornings across the weekend to make sure everything is set up and ready to go for the day, but it will all be worth it when you see the growth and development in the participants.

## Who can Apply?

Minimum requirements must be met. If members do not meet the minimum requirements as outlined below they are asked to withhold their application. Candidates must:

- Be 18 years or over (Preference is above 21 years)
- Hold a valid 'Working with Children' Blue Card or Exemption Notic and have completed the SLSQ CRYMS & Child Safe Awareness Courses
- Hold a proficient Bronze Medallion and hold an ART, First Aid & CPR Certificate.
- Be a current financial member of a Queensland affiliated Surf Club;
- Show leadership qualities and most importantly a good rapport with members.

This is also an ideal opportunity for members who have attended the National Leadership College (NLC) or National Masterclass, to put into practice the learnings and experience gained.

## How do I Apply?

Please complete the form in the following link by 9:00am Monday 26th May 2025:

[Leadership Excellence Program 2025 Coordination Team Application](#)