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Title:	Distinguished Service Medal Nomination Process
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Department:	Lifesaving
Audience:	All SLSQ Staff, Branches, Clubs & Members
Type:	For Information regarding the SLSQ Distinguished Service Medal.
Date:	29 th of January 2025

SLSQ and its members are committed to saving lives and continually working towards its vision of ‘zero preventable deaths in Queensland public waters’. Surf Life Saving Queensland (SLSQ) is the State’s peak beach safety and rescue authority comprising of 58 surf lifesaving clubs, 80 lifeguard services and close to 35,000 dedicated individuals (volunteers and staff).

The Surf Life Saving Queensland Distinguished Service Medal is awarded to members both present and past who have provided distinguished, extraordinary and outstanding service to the association for a minimum for 15 years.

Surf Life Saving Queensland recognises the sustained and significant commitment to those persons who have provided distinguished service in response to SLSQ’s volunteer organisation and vision.

In preparing the nomination the Panel requires a detailed account of the nominee’s service and referee statements, particularly addressing how the nominee’s service could be considered extraordinary.

Application by former volunteer and staff members

- Living former members who meet the eligibility criteria as outlined in this document may apply in writing to the Life Members & Civil Honours Panel, to the effect that their exceptional meritorious service was of sufficient duration to meet the eligibility criteria.
- Applications for the SLSQDSM can also be made on behalf of the former member by a current SLSQ member or a family member.
- Where an application is made on behalf of a former member, a covering letter with the application form outlining how they (the nominees) exceptional meritorious service is sufficient to meet the eligibility criteria must be attached. The nomination shall be void this is not attached.

What Does Distinguished Service Mean?

A person who has rendered extraordinary, outstanding and conspicuous service to the Association, including, but not limited to, personal sacrifice above and beyond normal duties.



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Who Can Make a Nomination?

Anyone can make a nomination using the nomination link found below.

Who Can be Nominated?

Any SLSQ member can be nominated, as long as the nominee believes they meet the definition of 'Distinguished Service'.

Confidentiality

All nominations are strictly confidential, and the information provided will be used to assist the Panel in considering the merits of the nomination.

Nomination Link & Process

Please find the nomination link, which takes you to the JotForm, below.

[SLSQ DISTINGUISHED SERVICE MEDAL NOMINATION](#)

The nomination process is outlined below:

1. Nomination is submitted using the nomination link above.
 - a. If it is an SLSQ volunteer nomination, the relevant Branch must endorse it.
 - b. If it is an SLSQ Staff nomination, the relevant Executive Leader must endorse it.
2. Once endorsed, the nomination goes to the State Lifesaving Committee for review and endorsement.
 - a. If endorsed, the nomination will be sent to the Civil Honours Committee for review and endorsement.
 - b. If not endorsed, the club will receive a letter from SLSQ advising them that the nomination was not endorsed & reasoning.
3. Once endorsed by both the LSC & Civil Honours, the club will receive the award (framed certificate & medal) which they can present at club level.

Replacement Certificate/Medal

If you require a replacement Distinguished Service Certificate or Medal, please use the below JotForm.

[DISTINGUISHED SERVICE CERTIFICATE/MEDAL REPLACEMENT APPLICATION](#)



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Further Information

- A separate nomination must be submitted for each individual.
- If you require any assistance or have any questions regarding the Distinguished Service Medal, please reach out to your relevant Lifesaving Coordinator.
- All nominations are submitted to the Branch for endorsement prior to being submitted to the State for review.

Flowchart

