

Position Vacant

Sport Development Coordinator West Burleigh

All those involved in supporting one overarching principle; Saving Lives

Leadership | Community | Safety | Respect | Trust | Teamwork

These are our values and words used to describe Surf Life Saving Queensland's (SLSQ's) purpose. With an organisational culture focused on zero preventable deaths in Queensland public waters SLSQ is an exciting place to work and an enviable brand to market.

SLSQ has an exciting opportunity for an experienced Sport Development Coordinator to join our team. Working in a passionate team from our Burleigh office this position is responsible for creating and implementing effective developmental programs and associated resources which enhance performances for sports athletes and coaches throughout the state.

The Sport Development Coordinator is responsible for:

- Planning annual state-wide Surf Coach Accreditation Programs.
- Managing the state-wide Queensland Coach Accreditation processes.
- Planning and coordinating state-wide Coach Education Programs.
- Promoting strategic partnerships with external organisations i.e. Queensland Academy of Sport, Gold Coast Academy of Sport etc.
- Assisting regional staff/officers with regional Athlete/Coach Development clinics.
- Coordinating logistics for the Queensland Cyclones State Teams: (Ocean, Surf Boats, IRB & Pool Rescue).
- Developing recognition plan for State Team athletes and management.
- Attending to enquiries on Sports Development issues from clubs, branches, SLSQ employees and members.
- Supporting the Sport Event Coordinator (SEC) in conducting and managing Sports Events.
- Submitting regular written Sport Development reports.

We are looking for a passionate individual who will make a significant contribution to this role. S/he will have:

Essential:

- Working with Children Blue Card or ability to obtain one quickly.
- Development Coach Accreditation.
- Flexibility to work nights and weekends as required.

Highly Regarded:

- Tertiary sports qualification
- High level of surf life saving sport knowledge and experience.
- Knowledge of coaching and/or officials accreditation systems.
- High level of competency in Microsoft Office including Word, Excel and PowerPoint.
- Ability to work co-operatively with volunteers, officers and members.
- Excellent verbal and written communication skills.
- Outstanding organisational and time management skills.

Benefits:

- Located in West Burleigh, Gold Coast.
- Career development.
- A job you'll love where you contribute to saving lives every day.
- Flexible and supportive work environment.

Surf Life Saving Queensland

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- As a registered not for profit organisation, in addition to your remuneration, you will have access to salary packaging benefits.
- Nationally accredited First Aid and CPR training.

To apply, please send your resume and cover letter briefly outlining how you are the best person for this role to:

hr@lifesaving.com.au

Applications close at Midnight on Sunday the 20th of January 2019.

SLSQ is an equal opportunity employer with commitment to safeguarding children and young people. All candidates will be required to undertake a working with children check.

“Please remember to always swim between the red and yellow flags!”