

POSITION VACANT

Regional Membership & Participation Coordinator (Gold Coast)

ORGANISATIONAL PROFILE	
OUR VISION	Zero preventable deaths in Queensland public waters.
OUR VALUES	<p>Leadership As the peak authority on coastal safety, we are committed to leading by example, developing industry-best practice and setting high benchmarks for ourselves and each other.</p> <p>Community: We aim to strengthen communities through excellence in service, advocacy and inclusiveness, underpinned by a firm commitment to continuous improvement across all levels.</p> <p>Safety: We aim to prioritise safety at all levels while, at the same time, taking responsibility for the health and well-being of our colleagues, volunteer members and the communities we serve.</p> <p>Trust: We recognise that trust and accountability are the cornerstones of our organisation, and seek to build workplace integrity through high professional standards, open and honest communication, and always delivering on our commitments.</p> <p>Respect: We will treat each other with respect, value each other's contributions, and celebrate our colleagues and members who strive for excellence.</p> <p>Teamwork: We will work collaboratively to combine our strengths and knowledge in the best interests of the organisation and its members.</p>
COMPANY PROFILE	<p>Surf Life Saving Queensland (SLSQ) is built on one principle; to save lives.</p> <p>SLSQ is the state's leading authority on aquatic safety and surf rescue, and one of the largest volunteer-based community service organisation's in Australia. Since it's inception in 1909, SLSQ's surf lifesavers and lifeguards have directly saved the lives of more than 135,00 people through in-water rescues and educated in excess of 10 million people about surf and aquatic safety through targeted and grassroots community awareness programs.</p> <p>Last season alone, our 30,500+ surf lifesavers, lifeguards and educators;</p> <ul style="list-style-type: none"> • Performed 3,600 rescues • Saved 810,855 lives through proactive preventative actions • Completed 352,807 volunteer patrol hours • Performed 20,895 First Aid Treatments • Trained 15,747 on how to save a life (First Aid & CPR courses) • Reached 720,783 people through Community Awareness Programs <p>As a non-for-profit organisation, SLSQ relies heavily on fundraising, community support and donations to continue our vital work both on and off Queensland's beaches. It is the generous support of Queenslanders that literally keeps us afloat to continue to save lives in Queensland public waters.</p>

Status: Permanent Full Time
Location: West Burleigh, Queensland

Regional Membership & Participation Coordinator (Gold Coast)

You're 9 months into your exciting new *Regional Membership & Participation Coordinator* role and you have been holding regular catch ups with clubs across the region. You notice a trend of similar compliance issues across the clubs you've been engaging with. You aren't aware other regions experiencing the same issues and your role description specifies that you are responsible for developing the Gold Coast region only. Do you;

- Call upon your years experience to develop a strategy to resolve and maintain a continuing compliance framework whilst engaging with stakeholders across the state to identify if it's a state wide compliance issue. You engage key stakeholders and work collaboratively in a cross matrix team to develop and propose a solution going forward.

- B. Raise it with your manager and propose that you liaise with specialists across the state to collaboratively work together and propose a solution that could be rolled out at a Regional or State level.
- C. Identify the trend and that is a problem, then escalate it to a more senior person to address accordingly. That's above your pay grade.
- D. Address the issue in your region. If the other regions are experiencing issues it should've already come up. You carry on with your day knowing that you are OK and do things the right way.
- E. Become frustrated with the process. Why can't people just simply read the procedures manuals and comply?

If you answered **A** or **B** then we would love to hear from you! All others need not apply as we are looking for a unique and passionate individual to join our team striving to achieve '*Zero preventable deaths in Queensland public waters*'.

9 to 5'ers looking for a cruisy coast job need not apply.

Your Opportunity

SLSQ has an exciting opportunity for a Regional Membership & Participation Coordinator to join our Gold Coast Regional Support team. This full time West Burleigh based position is responsible for building the capacities and capabilities of Gold Coast clubs (Point Lookout to Rainbow Bay), people and services. This is a fast paced and forward facing role that gets "hands on" in the areas of Membership Development (recruitment, retention and sustainability), Junior Activities and Participation. With regular travel across the region, this role is required to support and drive continuous improvement within the Gold Coast Surf Life Saving community.

Your will contribute to saving lives by:

- Developing and implementing a Regional Membership Plan
- Advising Club and Branch officers on effective membership, volunteer management, recruitment, participation, and club development practices (E.g. Recruitment and Retention programs)
- Championing the delivery of regional youth and leadership development programs in conjunction with the Branch Director of Youth/Membership Development
- Ensuring the safe, efficient and effective delivery of junior activities
- Promoting recognition programs
- Promoting SLSQ programs and activities to non-members with the view to increase participation rates
- Working collaboratively to develop and implement strategies to encourage participation
- Assisting the effective delivery of Sport Development programs
- Assist clubs to be compliant with all requirements under the Child Youth Risk Management Strategy

Our Expectations

If we could compose the "Perfect You", you approach situations with a positive outlook & disposition, are professional & willing to follow protocol, and have never uttered the words "that's not my job". We are looking for a high performance individual that understands how their role contributes to the greater success of the organisation and is always willing to go the extra mile without being asked. Due to the nature of the role, it is operationally essential for the successful candidate to be able to work occasional nights and weekends.

What skills, experience and qualifications do you need?

- An A4 piece of paper that tells us you're a stellar development professional (I.e. Tertiary Qualification in a relevant discipline)
- Professional experience in project/event management and effectively leading cross matrix teams
- Demonstrated relationship building skills (including experience influencing without authority)
- Previous professional experience working in and developing a sport, community, volunteer or club based organisation
- Current Open or Provisional Drivers License
- Current Working with Children Blue Card or ability to obtain one quickly
- Previous experience end to end planning and delivering youth or leadership development programs – Highly Regarded

Benefits

- Knowing that your efforts support an essential public safety service
- Passionate and focused team environment working to a common goal
- Truly flexible and supportive work environment – we walk the talk
- As a registered not for profit organisation, in addition to your remuneration, you will enjoy generous salary packaging benefits
- Nationally accredited First Aid and CPR training

How to Apply

If you think this sounds like you and are motivated to make a positive contribution to saving lives in Queensland public waters then we would LOVE to hear from YOU! Please submit the below documents to the Recruitment team via hr@lifesaving.com.au prior to COB on **11 August 2017** (Late applications will not be accepted). We receive hundreds of applications. To make sure **your application stands out** please ensure you carefully read the requirements below;

- A **creative** and **personal** introduction telling us **what makes you the ideal candidate for this role** by covering;
 - Your action in response to the scenario at the beginning of this ad
 - Your view of Surf Life Saving on the Gold Coast as it stands today; good, bad or indifferent
 - What motivates you to succeed
 - Your proudest “Stand Out” career achievement to date (Sharing the Situation, Task, Action and Result)
 - Your salary expectations
- Resume

“Please remember to always swim between the Red & Yellow Flags”